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## Job Announcement

**Department:** Social Services  
**Job Title:** Family Victim Services Coordinator  
**FSLA Status:** Non-Exempt  
**Employment:** Full-Time (7.5hrs./day) Monday- Friday, Benefitted  
**Salary Range:** \$27/hr + DOE  
**Supervisor:** Social Services Director

### Objective:

ONC Family Victim Services Coordinator works directly with crime victims and witnesses during criminal investigations and trials, provide education regarding the legal system, and refer individuals to victims' services such as counseling; and to ONC's weekly Qasgiq and Subsistence / therapeutic activities. The Family Victims Services Coordinator will develop and implement the victims of crime program and assure that the clients referred to the Tribal Child Welfare are included in healthy activities.

### Responsibilities:

- Provide direct assistance to crime victims, their families and friends, and community.
- Refer to mental and behavioral health or other supportive agencies as needed.
- Provide information to other referral agencies to victims and loved ones for counseling, legal services, medical services, and support groups. Coordinate and collaborate with Qasgiq Healthy Families Coordinator.
- Provide continued care with the Qasgiq Healthy Families as needed.
- Help collaborate and advocate on behalf of victims and survivors within the Tribal and Criminal Justice System and the State/Tribal Child Welfare system. Attend and facilitate community meetings regarding victim issues.
- Promote awareness of services for crime victims. Knowledge of the dynamics of Domestic Violence and Sexual Assault (DV/SA) and Child Sexual Abuse/Neglect preferred. Help coordinate, supervise, and facilitate workshops in Bethel or by invitation by the tribes in the Yukon-Kuskokwim Delta (YK. Delta) villages.
- Willingness to complete additional training. Ability to keep accurate data and regular case noting.
- Other duties as assigned.

### Qualifications:

- Fluency in the Yup'ik language and knowledge of the culture and values preferred.
- Rural Human Service Certificate/Associate of Human Services Technology/Bachelor's in Social Work, or equivalent.
- Must demonstrate knowledge of crime victims' issues, historical and ongoing intergenerational trauma.

ONC is an equal opportunity employer. Within the concept of Native Preference, all applicants will receive consideration without regard to race, color, sex, religion, national origin or other non-merit factor.

- Experience working with the public and the Yukon-Kuskokwim Delta: Must have a valid Alaska Driver's License.
- Must be able to complete and pass background checks.
- Able to maintain confidentiality.
- Ability to make monthly reporting of Tribal Victims served.

**To Apply:**

Complete a job application that can be found online at [www.nativecouncil.org](http://www.nativecouncil.org) You may drop off the application to 117 Alex Hatley Drive, , or mail to P.O. Box 927 Bethel, Alaska 99559, or email it to [npollock@nativecouncil.org](mailto:npollock@nativecouncil.org) . For more information, please call Nikki Pollock, Human Resources Director at (907) 543-2608.