



Job Title: Field Project Supervisor

Reports to: Development Manager

Position accountabilities:

1. Supervision of all construction employees:
 - a. Hire or terminate employees
 - b. Evaluate employee performance
 - c. Record employee work schedule, tasks and time accounting
 - d. With the Development Manager, develop a new housing construction project management schedule.
 - e. Promotes best practices and procedures at each phase to ensure quality and quantity of work is maintained at a high standard
 - f. Keeps projects on schedule according to quarterly planning
 - g. Assists and observes employees daily to ensure they are of sound mind to perform tasks safely
2. Assists project manager with project tasks and planning
3. Performs all duties as a carpenter
 - a. Form scaffold building
 - b. Rough framing and finishing, including:
 - i. Floor framing & decking, wall framing & sheathing, roof framing & sheathing, exterior siding, setting and installation of doors and windows, installing sheetrock, mud, tape & texture, installing underlayment & vinyl flooring, installing cabinets & countertops, installing cove base & trim, Installing bathroom and kitchen necessities...
4. Carpentry surveying & Blueprint reading
5. Knowledge and the use and care of tools, equipment and materials of the trade, ensure heavy equipment is on a maintenance schedule, and repair as needed, knowledge of safety practices, layout techniques and building regulations, knowledge of proper use of fall protection equipment
6. Ensure proper storage of new construction materials, i.e. plywood, truss', foam panels, etc are not affected by the weather elements.
7. Maintain inventory of new construction materials to ensure efficient construction of homes. a. If materials need to be ordered for new construction, inform the Development Manager.
8. Other job duties as assigned



Qualifications: The incumbent must be able to perform each essential duty satisfactorily. The accountabilities listed above are representative of the knowledge, skills and ability required.

Skills:

1. Verbal and numerical abilities
2. Ability to visualize objects and details from drawings, pictures and blueprints
3. Ability to coordinate eyes and hands rapidly and accurately, and to do precise work

Tools, equipment, clothing and/or supplies required or provided: Employee supplies his/her own nail belt, hand tools, work clothes and proper work shoes. Employer supplies power tools, hardhat, safety glasses, hearing protection and other specialty safety equipment

Working conditions: Exposed to hazards from mechanical/electrical/power equipment. May be exposed to toxic chemicals. Works in precarious or high locations (ladders, scaffolding, etc.)
Physical demands: Frequent prolonged standing/walking. Pushes/pulls or moves/lifts heavy equipment/supplies. Considerable reaching, stooping, bending, kneeling, crouching.

Salary: DOE

Open Until Filled

9/2026